

## Step 1 of 2

### Requirements for funding:

The University of California, San Diego Vice Chancellor for Equity, Diversity and Inclusion invites applications to fund events/programs that advance the UC San Diego strategic plan diversity goals.

Requestor	GARCIA, FRANCISCO JAVIER	Mail Code	
Title of Event *	Commuter to Your Future	Email *	f7garcia@ucsd.edu
Registered Student Organization Name *	MEChA	Telephone	
TAP Advisor *	Darlene Mercado	Amount Requested *	300.00
Staff Advisor Email *	dmercado@ucsd.edu		

Index Number \* CS1xxy

Fund \* 2XXXXA

\*Required for fund transfer to your department.  
Request this from your TAP Advisor

- Is this request being co-sponsored with any VC EDI campus community centers?  Black Resource Center  
 Cross-Cultural Center  
Check all that apply  LGBT Resource Center  
 Raza Resource Centro  
 Women's Center

Next

## Step 2 of 2

### Eligibility Criteria

Groups eligible to request funds must be affiliated with UC San Diego (registered student organizations; officially recognized faculty/staff associations; university departments, offices or programs)

To be eligible, your co-sponsorship diversity proposal should

- advance the diversity goals of the [UC San Diego strategic plan](#).
- demonstrate co-sponsorship support for your department, division, or other organizations/units on campus
- have clear articulated goals, objectives, and measures of success

Please submit your request for co-sponsorship to EDI 21 days in advance of your event. Our office will review your request and advise you of status before the deadline to submit your information to the [Center for Student Involvement](#) for their approval.

Your proposal must be for one or two types of financial support categories:

- Category \*  **Sponsorship** - Events/programs generally occur annually at UC San Diego and attendance is less than 400. Examples are small to medium annual campus conferences, annual cultural celebrations, hosting local diversity speakers, departmental or divisional lectures, trainings, symposia and cultural awareness programs
- Special Events** - Events/programs in this category are generally large campus wide events, with attendance greater than 400, such as college expos, symposia, major cultural events, major conferences, or hosting major national speakers

### Program/Event Description

Date *	11/19/2014
(mm/dd/yyyy)	
End Date	
(if applicable mm/dd/yyyy)	
Time *	5-7pm
Location *	Raza Resource Centro
Size of Audience *	30
Intended Audience *	Undergraduate students who commute to campus
(e.g. transfer students, pre-med students)	
Description of Event/Program *	Participants will share tips and strategies on managing commutes to campus, as well as how to make the most of time on campus.
Justification *	Many students live more than 30 minutes from campus to help lower housing costs, or to support families/relatives in the San Diego community. The time spent commuting makes it more challenging to engage in extracurricular activities that promote academic, personal, and professional development. Students will share information on how they manage the commute, find time to be
What is the purpose of your Event/Program? Please relate your response to the <a href="#">strategic plan</a> .	
History of Event	
If this event has received previous funding from EDI, please provide a brief summary of the outcomes of the event/program and when it occurred.	

Information about speakers, performers or other key participants (if applicable)  2000 / 2000

Copies of promotional materials/fliers\* (At least 1 required)

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**Program/Event Impact**

Goals\* **What is the diversity, equity and inclusion goal(s) of your event/program?**  2000 / 2000

List Measurable Outcomes\* **List 1-3 outcomes that you will evaluate. Example of See Student Learning Outcomes**  2000 / 2000

Describe/Attach any survey tools or assessments you will be using, if any  2000 / 2000

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**Program/Event Budget**

	Budget	Notes
Advertising	<input type="text" value="30"/>	<input type="text"/>
Audio/Visual	<input type="text" value="100"/>	<input type="text"/>
Event Set Up	<input type="text" value="0"/>	<input type="text"/>
Facility Rental Fees	<input type="text" value="0"/>	<input type="text"/>
Food	<input type="text" value="300"/>	<input type="text"/>
Handouts/copies	<input type="text" value="70"/>	<input type="text"/>
Parking	<input type="text" value="0"/>	<input type="text"/>
Speaker Fees	<input type="text" value="0"/>	<input type="text"/>
Travel Expenses	<input type="text" value="0"/>	<input type="text"/>
Other	<input type="text" value="0"/>	<input type="text"/>
<b>Total</b>	<input type="text" value="500.00"/>	
<b>Amount Requested</b>	<input type="text" value="300.00"/>	

**Other Co-Sponsorships**

(List all other pending and confirmed sponsorships)

Name	Amount	<input checked="" type="radio"/> Pending	<input type="radio"/> Confirmed
<input type="text" value="VCSA"/>	<input type="text" value="100"/>	<input checked="" type="radio"/>	<input type="radio"/>
<input type="text" value="Warren College"/>	<input type="text" value="50"/>	<input checked="" type="radio"/>	<input type="radio"/>
<input type="text" value="Marshall College"/>	<input type="text" value="50"/>	<input checked="" type="radio"/>	<input type="radio"/>
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**Conditions of Support**

- If funded:
- Please use "Office of the Vice Chancellor for Equity, Diversity and Inclusion" when listing sponsoring departments in all promotional materials and programs
  - Submit a report demonstrating:
    - The outcome of the event/program and if the goals were met
    - Evaluation data demonstrating the outcome of your program
    - Any rosters or sign in sheets
    - Copies of program handouts/promotional materials

Reports are due two weeks after the conclusion of the event/program to:

The Vice Chancellor for Equity, Diversity and Inclusion  
 Campus Mail Code 0056  
 Or fax at (858) 822-0300  
 For additional information, (858) 822-3542  
[VCEDI-GandS@ucsd.edu](mailto:VCEDI-GandS@ucsd.edu)

Supported events/programs that do not submit a report will not be eligible for future sponsorship through this office.

Consideration of additional funding from the Office of the VC for EDI in future years will be based on the progress and impact of your program as described in your report as well as availability of funds and any efforts to institutionalize (if applicable).

I acknowledge and agree to the conditions of support