

Step 1 of 2

Requirements for funding:

The University of California, San Diego Vice Chancellor for Equity, Diversity and Inclusion invites applications to fund events/programs that advance the UC San Diego strategic plan diversity goals.

Requestor	DAVIS, GLYNDA JONES	Mail Code	0056
Title of Event*	EDI Resource Fair	Email*	gdavis@ucsd.edu
Unit/Department*	Equity, Diversity, and Inclusion	Telephone	8585343840
Unit/Dept Contact*	Frank Silva	Amount Requested*	500.00
Fiscal Contact*	Rebekah Harrold	Index Number*	EDlxyy
Fiscal Email*	rharrold@ucsd.edu	Fund*	19900A

*Required for fund transfer to your department.

Is this request being co-sponsored with any VC EDI campus community centers? Black Resource Center
 Cross-Cultural Center
 LGBT Resource Center
 Raza Resource Centro
 Women's Center

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Step 2 of 2

Eligibility Criteria

Groups eligible to request funds must be affiliated with UC San Diego (registered student organizations; officially recognized faculty/staff associations; university departments, offices or programs)

To be eligible, your co-sponsorship diversity proposal should

- advance the diversity goals of the [UC San Diego strategic plan](#).
- demonstrate co-sponsorship support for your department, division, or other organizations/units on campus
- have clear articulated goals, objectives, and measures of success

Your proposal must be for one or two types of financial support categories:

- Category* **Sponsorship** - Events/programs generally occur annually at UC San Diego and attendance is less than 400. Examples are small to medium annual campus conferences, annual cultural celebrations, hosting local diversity speakers, departmental or divisional lectures, trainings, symposia and cultural awareness programs
- Special Events** - Events/programs in this category are generally large campus wide events, with attendance greater than 400, such as college expos, symposia, major cultural events, major conferences, or hosting major national speakers

Program/Event Description

Date*	11/18/2014
(mm/dd/yyyy)	
End Date	
(if applicable mm/dd/yyyy)	
Time*	4-7pm
Location*	Comunidad Room, Cross Cultural Center
Size of Audience*	200
Intended Audience*	Undergraduate students, graduate students, faculty, staff, and community members
(e.g. transfer students, pre-med students)	
Description of Event/Program*	This three hour information fair is designed to showcase programs and activities currently underway at UC San Diego that are creating a more welcoming and inclusive campus environment. Contact information for featured activities will be made available to participants.
Justification*	Many campus members express interest in supporting diversity efforts, but are unfamiliar with the activities that are currently underway. This program will help interested participants connect with activities that show promise in advancing the campus strategic plan diversity goals.
What is the purpose of your Event/Program? Please relate your response to the strategic plan	
History of Event	Year Funded
If this event has received previous funding from EDI, please provide a brief summary of the outcomes of the event/program and when it occurred.	Amount Received
Information about speakers, performers or other key participants (if applicable)	Representatives from various campus programs have been asked to speak, they will represent faculty, staff and student opportunities for engagement.
Copies of promotional materials/fliers*	Browse...
(At least 1 required)	Browse...
	Browse...
	Browse...

Program/Event Impact

Goals*	Enroll participants in various activities or have them sign up on mailing lists to receive information about featured activities.
What is the diversity, equity and inclusion goal(s) of your event/program?	
List Measurable Outcomes*	Attendance Contact lists for various activities Enrollment in various activities
List 1-3 outcomes that you will evaluate.	
Describe/Attach any survey tools or assessments you will be using, if any	NA
	Browse...
	Browse...
	Browse...
	Browse...

Program/Event Budget

	Budget	Notes
Advertising	0	
Audio/Visual	0	
Event Set Up	0	
Facility Rental Fees	0	
Food	600	
Handouts/copies	200	
Parking	75	
Speaker Fees	0	
Travel Expenses	0	
Other	0	
Total	875.00	
Amount Requested	500.00	

Other Co-Sponsorships

(List all other pending and confirmed sponsorships)

Name	Amount		
EO/SAA	200	<input checked="" type="radio"/> Pending	<input type="radio"/> Confirmed
VCSA	125	<input checked="" type="radio"/> Pending	<input type="radio"/> Confirmed
		<input type="radio"/> Pending	<input type="radio"/> Confirmed
		<input type="radio"/> Pending	<input type="radio"/> Confirmed
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		<input type="radio"/> Pending	<input type="radio"/> Confirmed
		<input type="radio"/> Pending	<input type="radio"/> Confirmed

Conditions of Support

If funded:

- Please use "Office of the Vice Chancellor for Equity, Diversity and Inclusion" when listing sponsoring departments in all promotional materials and programs
- Submit a report demonstrating:
 - The outcome of the event/program and if the goals were met
 - Evaluation data demonstrating the outcome of your program
 - Any rosters or sign in sheets
 - Copies of program handouts/promotional materials

Reports are due two weeks after the conclusion of the event/program to:

The Vice Chancellor for Equity, Diversity and Inclusion
 Campus Mail Code 0056
 Or fax at (858) 822-0300
 For additional information, (858) 822-3542
VCEDI-GandS@ucsd.edu

Supported events/programs that do not submit a report will not be eligible for future sponsorship through this office.

Consideration of additional funding from the Office of the VC for EDI in future years will be based on the progress and impact of your program as described in your report as well as availability of funds and any efforts to institutionalize (if applicable).

I acknowledge and agree to the conditions of support

Submit